

## Robinson, Denise

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**From:** Almazan, Christina  
**Sent:** Friday, June 21, 2019 7:33 AM  
**To:** Robinson, Denise  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-006466

Morning Denise,

OMS received a new FOIA request, please see below for details. We have done an initial review and believe that potential responsive records for this request could be located in OA. We will be reassigning it to your office shortly. Please let me know if you have any questions, you can reach me at 564-6681.

Happy Friday,  
Christina

**From:** Bossard, Justin  
**Sent:** Thursday, June 20, 2019 4:39 PM  
**To:** Almazan, Christina <almazan.christina@epa.gov>; Hauser, Mitchell <hauser.mitchell@epa.gov>  
**Subject:** FW: FOIA Assignment for EPA-HQ-2019-006466

**From:** [admin@foiaonline.gov](mailto:admin@foiaonline.gov) <[admin@foiaonline.gov](mailto:admin@foiaonline.gov)>  
**Sent:** Thursday, June 20, 2019 2:52 PM  
**To:** Bossard, Justin <[bossard.justin@epa.gov](mailto:bossard.justin@epa.gov)>  
**Subject:** FOIA Assignment for EPA-HQ-2019-006466

Your office has been assigned to the FOIA request - EPA-HQ-2019-006466. Additional details for this item are as follows:

- Tracking Number: EPA-HQ-2019-006466
- Requester: Mr. John A McClellan
- Request Track: Simple
- Submitted Date: 06/12/2019
- Due Date: 07/19/2019
- Short Description: N/A
- Description: I would like to request data on EPA direct leased properties excluding leases negotiated through the General Services Administration (GSA) with the following information:

Location Code Lease Effective Date  
Property Name Lease Expiration Date  
Property Address Current Annual Rent  
Property City Renewal Options  
Property State Renewal Notice Date  
Property Zip Code Renewal Option Type  
Property Rentable SF Owner Contact Name  
Property Usable SF Owner Address  
Lease Number Owner City

Agency Name Owner State  
Agency Rentable SF Owner Zip  
Agency Usable SF Owner Phone Number  
Lease Type (Office, Storage, Warehouse etc.) Latitude/Longitude

I request that this information be provided in database file format such as Microsoft Excel (.xls) or Comma Separated Values (.CSV). In order to help to determine my status to assess fees, this information is being requested for research purposes. I am willing to pay fees for this request up to a maximum of \$50.00. If you estimate that the fees will exceed this limit, please inform me prior to processing the request. However, I request a waiver of all fees for this request. Disclosure of the requested information is public knowledge.

I may be called at 2025343616 during the hours of 8 a.m. – 5 p.m. to discuss my request, if necessary.